

LEADER IN ME

Monthly Break Down [New Teacher LIM Hub](#)

If something is in yellow the link still needs to be updated

September

What should be completed within this month.

- ☐ Classroom
 - ☐ [Leadership Roles Posted](#)
 - ☐ WIG Board, Lead Measures, and Celebrations
 - ☐ [Classroom WIG Board](#) (Example included in PDF) ([calendar](#))
 - ☐ Portfolio Documents
 - ☐ [Examples](#) (k-5)
 - ☐ English [k-2](#)
 - ☐ Spanish [k-2](#)
 - ☐ English [3-5](#)
 - ☐ Spanish [3-5](#)
 - ☐ Student Attendance Tracker [Example](#)
 - ☐ Class Mission Statement created and Posted ([Example](#)) ([file](#))
 - ☐ [LIM Habits Posters](#)
 - ☐ [Leadership Classroom Must Haves](#) (off the LIM Website- use this as a checklist for your room environment... number 7, 10 use our PS89 hand signals/ speaker, listener, builder chart only)
- ☐ [Portfolios](#)
 - ☐ [Myself](#) section add to this section to show all about you for the new school year
 - ☐ [Checklist](#) on what should be included in each section
 - ☐ Create new WIG Section
 - ☐ Class Mission Statement/ Personal Mission Statement by Sep 12, 2025
 - ☐ Missing Binders
 - ☐ Student who attended PS89 last year [document](#)
 - ☐ Newly enrolled students to PS89 (never received a binder) [document](#)
- ☐ [The First 8 Days Curriculum](#)
- ☐ Submit your 1-2 [Students for Leader of the Month](#) (please submit by Oct 3, 2025)

Habit 2: Begin with the End in Mind -

OCTOBER

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
 - ☐ [Classroom WIG Board](#) (Example included in PDF)([calendar](#))
 - ☐ [Personal WIG](#) ([other options](#))
 - ☐ My Leadership (leadership application, reflection, etc) there should be 2-3 examples in this section by the end of the year
 - ☐ Job Application: [option 1](#), [option 2](#) (these are options if you do not have one)
 - ☐ Self Reflection: [option 1](#), [option 2](#), [option 3](#), [option 4](#), [option 5](#) (these are options if you do not have one)
 - ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
 - ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Introduce and Update
 - ☐ Map Growth Goal Setting Sheet Introduce and Update
 - ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Introduce and Update
 - ☐ NWEA Goal Setting Sheets Math Introduce and Update
 - ☐ Missing Binders
 - ☐ Student who attended PS89 last year [document](#)
 - ☐ Newly enrolled students to PS89 (never received a binder) [document](#)
- ☐ Action Teams
 - ☐ [Teacher Sign Up](#)
- ☐ Submit your 1-2 [Students for Leader of the Month](#)

Habit 3: Put First things First

NOVEMBER

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
 - ☐ My Leadership (leadership application, reflection, etc) there should be 2-3 examples in this section by the end of the year
 - ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
 - ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ Map Growth Goal Setting Sheet Update
 - ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Update
 - ☐ NWEA Goal Setting Sheets Math Update
- ☐ Action Teams
 - ☐ **Action Teams** that still have availability
 - ☐ Action Team schedule/ location
- ☐ Submit your 1-2 [Students for Leader of the Month](#)

Habit 4: Think Win-Win

deCEMBER

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
 - ☐ My Leadership (leadership application, reflection, etc) there should be 2-3 examples in this section by the end of the year
 - ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
 - ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ Map Growth Goal Setting Sheet Update
 - ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Update
 - ☐ NWEA Goal Setting Sheets Math Update
- ☐ Submit your 1-2 [Students for Leader of the Month](#)

- ☐ Action Team [Master Document](#)

Habit 4: Think Win-Win, SEL Skill: [Optimistic Thinking](#)

JANUARY

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
 - ☐ My Leadership (leadership application, reflection, etc) there should be 2-3 examples in this section by the end of the year
 - ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
 - ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ mCLASS Goal Setting Sheet Update
 - ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Update
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ Myself option: add about resolutions for the new year
 - ☐ Use the start of a new year, to add to student portfolios and change leadership roles.
- ☐ Submit your 1-2 [Students for Leader of the Month](#)
- ☐ Action Team [Master Document](#)

Habit 2: Begin with the End in Mind, SEL Component: [Goal Directed Behavior](#)

FEBRUARY

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
 - ☐ My Leadership (leadership application, reflection, etc) there should be 2-3 examples in this section by the end of the year

- ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
- ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ Map Growth Goal Setting Sheet Update
 - ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Update
 - ☐ NWEA Goal Setting Sheets Math Update
- ☐ Submit your 1-2 [Students for Leader of the Month](#)
- ☐ Action Team [Master Document](#)
- ☐ Yearbook [Photo Link](#)

Habit 5: Seek First to Understand, Then to be Understood, SEL Component: [Social Awareness](#)

MARCH

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
 - ☐ My Leadership (leadership application, reflection, etc) there should be 2-3 examples in this section by the end of the year
 - ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
 - ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ Map Growth Goal Setting Sheet Update
 - ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Update
 - ☐ NWEA Goal Setting Sheets Math Update
- ☐ Submit your 1-2 [Students for Leader of the Month](#)
- ☐ Action Team [Master Document](#)
- ☐ Yearbook [Photo Link](#)

Habit 7: Sharpen the Saw SEL Component: [Personal Responsibility](#)

april

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
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 - ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
 - ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ Map Growth Goal Setting Sheet Update
 - ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Update
 - ☐ NWEA Goal Setting Sheets Math Update
- ☐ Submit your 1-2 [Students for Leader of the Month](#)
- ☐ Action Team [Master Document](#)
- ☐ Yearbook [Photo Link](#)

Habit 1: Be Proactive SEL Component: [Self Awareness](#)

MAY

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
 - ☐ My Leadership (leadership application, reflection, etc) there should be 2-3 examples in this section by the end of the year
 - ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
 - ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Update

- ☐ Map Growth Goal Setting Sheet Update
- ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Update
 - ☐ NWEA Goal Setting Sheets Math Update
- ☐ Submit your 1-2 [Students for Leader of the Month](#)
- ☐ Action Team [Master Document](#)
- ☐ Yearbook [Photo Link](#)
- ☐ MRA Survey ()
 - ☐ Students:
 - ☐ Staff:
 - ☐ Family:

Habit 8: Find your Voice SEL Component: [Diversity](#)

JUNE

What should be completed within this month.

- ☐ Portfolios
 - ☐ Update My WIG Section
 - ☐ My Leadership (leadership application, reflection, etc) there should be 2-3 examples in this section by the end of the year
 - ☐ My Celebration section (check to see if students want to add something to this section) there should be 2-3 examples in this section by the end of the year
 - ☐ My Learning section
 - ☐ K-2
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ Map Growth Goal Setting Sheet Update
 - ☐ 3-5
 - ☐ NWEA Goal Setting Sheets ELA Update
 - ☐ NWEA Goal Setting Sheets Math Update
 - ☐ Myself section option: add something about how they have grown throughout this year
- ☐ Submit your 1-2 [Students for Leader of the Month](#)
- ☐ Action Team [Master Document](#)
- ☐ Yearbook [Photo Link](#)
- ☐ Leadership Day

Habit 6: Synergize SEL Component: [Relationship Skills](#)